

Board Member Job Description

Spudnik Press Cooperative



The Spudnik Press Board of Directors will support the work of Spudnik Press Cooperative and provide mission-based leadership and strategic governance. While day-to-day operations are handled by staff under the leadership of the Executive Director, Board Members provide long-range leadership, governance and oversight for the organization while spearheading individual donor fundraising efforts.

A key responsibility for the Board of Directors is developing and overseeing the implementation of long-range strategic planning for Spudnik Press Cooperative, as well as leading ongoing evaluation and planning for the organization. A secondary area of focus is expanding the network of donors that support the organization through cash contributions, in-kind services, event attendance and purchasing services.

Board Members will serve a two-year term to be eligible for reappointment for additional terms. Full board meetings will be held every other month. Members are expected to serve on at least one committee, meeting approximately once per month.

Responsibilities Include:

- Interpret the organization's work and values, represent the organization, and act as a spokesperson
- Stay informed about current programming
- Attend and participate in Board and committee meetings with prompt attendance. Promote and attend a variety of public programs
- Extend personal invitations to potential supporters, continually expanding our network of donors and clients
- Represent Spudnik stakeholders through approving annual budget, business decisions and participating in an annual performance review of the Executive Director
- Serve on a minimum of one committee.
- Contribute a minimum of \$375 to Spudnik per Board term (September – August).
- If needed, attend Legal & Fiduciary Responsibilities training upon joining the Board
- Average time commitment: 8-12 hours per month

Benefits Include:

- Professional development opportunities
- Honorary Spudnik Press Studio Membership inclusive of all benefits, to align with their Board terms.
- Invitation to exclusive member and donor events

Skills & Qualifications:

This is an extraordinary opportunity for an individual who is passionate about Spudnik's mission and visual arts. Priority will be given to applicants who are accomplished in areas of need and importance to the organization such as accounting, financial planning, meeting facilitation, project management, board development, public relations and data assessment, as well as fine art printmaking, community education, exhibitions and art sales.