

Education Lead

30 hours per week



Spudnik Press Cooperative seeks an organized, outgoing, and collaborative individual to support our mission to provide education in printmaking practices through bringing together a diverse community including emerging artists, established artists, youth, and adults. The Education Lead will bring innovation to how we approach teaching and learning at Spudnik Press through managing and facilitating educational programs including:

- Adult education (public and private, group and individual)
- Youth and family programs
- Studio Fellowship
- Studio access trainings

This work requires arts administrative experience and familiarity with arts education, curriculum development, and strategies to cultivate a strong, consistent cohort of teaching artists.

This position is responsible for leading a portion of our private lessons, youth workshops, custom workshops for corporate clients, and studio access trainings (estimated at 6-8 hours per week). The Education Lead also provides ongoing studio-based support for artists accepted into our Studio Fellowship program. To succeed in these roles, the ideal candidate will be well-versed in multiple printmaking processes, and have experience teaching students of various ages and backgrounds. For classes they aren't directly teaching, the Education Lead will hire and support independent contractor teaching artists.

For each of these efforts, the Education Lead will orchestrate logistics including budget management, teaching artist selection and contracts, maintaining program information online and in print, staffing events, leading assessment processes, and setting objectives to continually evolve these programs.

Priorities in the first six months of employment include thorough assessment and reconstruction of two key program areas that have been largely on hiatus since March 2020:

- Develop our youth and family program offerings and curriculum in order to expand the reach, accessibility, and funding opportunities of the program.
- Rebuild our public class and workshop offerings to focus on accessibility, quality, sustainability, innovation, and opportunities for advanced learning.

The Education Lead will work closely with other staff in order to create continuity across programs and ensure all activities work in harmony towards our mission. This multifaceted position requires strong organization, project management, and communication skills. This work will require the use of databases and other shared organizational systems. All staff share the responsibility of serving on committees as needed, supporting interns, and staffing events. Staff are expected to bring passion and integrity to their work while enjoying the community of creative artists, makers, students, and teachers that contribute to Spudnik Press.



Responsibilities include:

- Bring leadership and strategy to program growth and development
- Bring research and innovation to teaching and learning at Spudnik Press
- Support the selection and evaluation of program objectives
- Curriculum and lesson plan development for public and private educational offerings
- Cultivate and maintain a strong, consistent cohort of teaching artists and assistants
- Lead teaching artist assessment and support their professional development
- Lead educational opportunities including private lessons, private workshops, studio access trainings, and in-studio support for our fellows.
- Prepare class and teaching schedules
- Create contracts and attend to all other practical details associated with educational programs
- Collaborate with partners; Expand partnerships as needed
- Manage budgets for educational programs
- Support marketing and communications efforts related to educational programs

Education / Job Experience:

- Teaching experience
- Administration or project management experience
- MFA, MA in Education or Arts Education or similar experience preferred

Skills & Qualifications:

- Extensive experience creating fine art prints utilizing multiple printing processes offered at Spudnik Press
- Outstanding organization and deadline management
- Ability to create and maintain budgets
- Outgoing demeanor
- Strong communication skills
- Self-motivated

Working Environment:

- Organizational culture prioritizes cooperation and interdependent work.
- Blend of in-person and remote work; Onsite job requirements to be discussed with interviewees.
- Some evening and weekend hours are required.
- Open work space within high-energy printmaking studio.

Compensation is \$20 per hour. Employees receive two weeks paid time off and up to six paid holidays per year. Staff also receive waived tuition for Spudnik Press classes and access to all general materials and equipment.

To apply, please send e-mail with cover letter and resume to angee@spudnikpress.org. Applications will be reviewed as they are received.

For more information about Spudnik Press Cooperative, please visit www.spudnikpress.org.

Spudnik Press Cooperative does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and

provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

