This checklists consists of the universal skills that are required for makers to have proficiency and confidence using the equipment at Spudnik Press Cooperative, as well as procedures that may be unique to Spudnik Press Cooperative.

**Universal Skills:**
- Filing and deburring plates
- Degreasing plates
- Adding contact paper; protecting the back of plates
- Techniques and considerations for adding Ground
- Techniques and considerations for removing Ground
- Safe use of vertical tank
- Setting pressure on presses
- Blanket order and care
- General press safety
- Registration methods
- Basic understanding of ink modifiers
- Removing ink and cleaning plates
- Safe use of solvents
- Ink can care (no gauging, wax paper, anti-skin spray)
- Setting up and cleaning up water bath
- Proper towel storage
- Proper use of print drying system

**Compressor and Airbrush (optional):**
- Assembly of compressor and airbrush
- Adjusting PSI
- Adjusting air flow
- Releasing Pressure; Disassembly
- Cleaning out airbrush

**Spudnik Procedures and Guideline:**
- Code of Conduct
- Studio Access & Membership Programs
- Studio reservation and cancelation policies
- Cleaning and organizing of work spaces
- Drying rack use and etiquette
- Open Studio flat file drawer use and etiquette
- Rag use and organization
- Resale availability and pricing
- Tool check-out
- Locations of first aid kit

I have successfully demonstrated the above skills and am authorized to print independently at Spudnik Press Cooperative.

Signature: ___________________________________________ Date: _____ / _____ / _________

Name: ___________________________________________ Staff Name: ______________________

(please print legibly)

Process by _____________ on: ___/___/___

**Included Authorizations:**
- Intaglio Printmaking
- Conrad Press
- Compressor & Airbrush

**Additional Authorizations:**
- Risograph Printing
- Screenprinting
- Electric Guillotine
- NuArc Platemaker
- Manuel Guillotine
- Letterpress Printing
- Vandercook # 4
- Vandercook SP-25
- Line-O-Scribe Press
- Pilot & Pearl Presses
- C&P (motorized)