This checklists consists of the universal skills that are required for makers to have proficiency and confidence using the equipment at Spudnik Press Cooperative, as well as procedures that may be unique to Spudnik Press Cooperative.

### Universal Skills:
- Safe storage of light-sensitive materials & screens
- Turn machine on and off
- Turn vacuum on and off
- Engage the vacuum using glass and/or krene
- Assessing if plates/prints are under or over exposed
- Trouble shooting: replacing a fuse

### Cyanotype Nu-Arc Skills (optional):
- Selecting appropriate papers
- Coating and storing paper
- Setting up and using the washout bath

### Photo Intaglio Nu-Arc Skills (optional):
- Using and caring for aquatint “dove” screen
- Using and caring for krene film
- Trimming plates to custom sizes
- Setting up and using the washout bath

### Letterpress Nu-Arc Skills (optional):
- Selecting the correct plate (KF-95 or KF-152)
- Trimming plates to custom sizes
- Setting up and using the washout bath

### Spudnik Procedures and Guideline:
- Code of Conduct
- Studio Access & Membership Programs
- Studio reservation and cancelation policies
- Cleaning and organizing of work spaces
- Drying rack use and etiquette
- Open Studio flat file drawer use and etiquette
- Rag use and organization
- Resale availability and pricing
- Tool check-out
- Locations of first aid kit

I have successfully demonstrated the above skills and am authorized to print independently at Spudnik Press Cooperative.

Signature: ___________________________________________   Date:  _____ / _____ / __________

Name:   ___________________________________________   Staff Name:   ___________________________

(please print legibly)

| Process by _____________ on: ___/___/___ |
| Included Authorizations: | Additional Authorizations: |
| □ NuArc Platemaker | □ Letterpress Printing |
|                     | □ Vandercook # 4 |
|                     | □ Vandercook SP-25 |
|                     | □ Line-O-Scribe Press |
|                     | □ Pilot & Pearl Presses |
|                     | □ C&P (motorized) |
|                     | □ Intaglio Printmaking |
|                     | □ Conrad Press |
|                     | □ Compressor & Airbrush |