This checklists consists of the universal skills that are required for makers to have proficiency and confidence using the equipment at Spudnik Press Cooperative, as well as procedures that may be unique to Spudnik Press Cooperative.

**Universal Skills:**
- Pulp: Sourcing, rehydrating, rebeating fibers
- Safe pulp storage
- When and how to add sizing and dye to pulp
- Setting up a vat: Pulp to water ratio
- Setting up a vat and workstation
  (Minimizing water spillage and splashes)
- Mould and deckle selection and quality control
- Refilling pulp; charging or hogging the vat
- Sheet pulling techniques
- Moving fibers from deckle to pellon
- Couching paper
- Moving sheets to dry after couching
- Drying rack use and etiquette
- Removing and filtering pulp from deckles, moulds, buckets, strainers, vats
- Proper storage of all supplies

**Alternative Methods (optional):**
- Techniques for inclusions
- Techniques for pulp painting
- Techniques for sculptural paper
- Techniques for using stencils

**Spudnik Procedures and Guideline:**
- Code of Conduct
- Studio Access & Membership Programs
- Studio reservation and cancelation policies
- Cleaning and organizing of work spaces
- Drying rack use and etiquette
- Open Studio flat file drawer use and etiquette
- Rag use and organization
- Resale availability and pricing
- Tool check-out
- Locations of first aid kit

I have sucessfully demonstrated the above skills and am authorized to print independantly at Spudnik Press Cooperative.

Signature: ___________________________________________   Date:  _____ / _____ / __________

Name:   ___________________________________________ Staff Name:   ___________________________
(please print legibly)

Process by _____________ on: ___/___/___

**Included Authorizations:**
- Papermaking

**Additional Authorizations:**
- Letterpress Printing
- Vandercook # 4
- Vandercook SP-25
- Line-O-Scribe Press
- Pilot & Pearl Presses
- C&P (motorized)
- Intaglio Printmaking
- Conrad Press
- Compressor & Airbrush