

## Education Lead

30-32 hours per week; Permanent Part-Time



Spudnik Press Cooperative seeks an organized, outgoing, and collaborative individual to support our mission to provide education in printmaking practices through bringing together a diverse community of learners including emerging artists, established artists, youth, and adults.

The Education Lead will hire, manage, and support all teaching artists including those who are part of our year-long cohort-based teaching program and other educators invited to lead various educational programs. In collaboration with teaching artists, this role will bring innovation to how we approach teaching and learning at Spudnik Press through facilitating:

- Adult education (public and private, group and individual)
- Youth and family programs

The Education Lead will work closely with their colleagues in order to create continuity across programs and ensure all activities work in harmony towards our mission through:

- Providing technical and artistic support to artists enrolled in our Studio Fellowship program.
- Providing studio access trainings to artists interested in our Studio Programs.
- Supporting public programs that have an educational component.

This position is expected to lead or assist with a portion of our classes and studio access trainings (estimated at 6-8 hours per week). To succeed in this role, the ideal candidate will be well-versed in multiple printmaking processes, and have experience teaching students of various ages and backgrounds.

For each of these efforts, the Education Lead will orchestrate logistics including budget management, teaching artist selection and contracts, maintaining program information online and in print, staffing events, leading assessment processes, and setting objectives to continually evolve these programs. This work requires arts administrative experience and familiarity with arts education, curriculum development, and strategies to cultivate a strong, consistent cohort of teaching artists.

Priorities in the first year of employment include:

- Support the success of our inaugural teaching artist cohort (to launch February 2022).
- Develop our youth and family program offerings and curriculum in order to expand the reach, accessibility, and funding opportunities of the program.
- Refine our public class and workshop offerings to focus on accessibility, quality, sustainability, innovation, and opportunities for advanced learning.

This multifaceted position requires strong organization, project management, and communication skills. This work will require the use of databases and other shared organizational systems. All staff share the responsibility of serving on committees as needed, supporting interns, and staffing events. Staff are expected to bring passion and integrity to their work while enjoying the community of creative artists, makers, students, and teachers that contribute to Spudnik Press.



**Responsibilities include:**

- Bring leadership and strategy to program growth and development
- Bring research and innovation to teaching and learning at Spudnik Press
- Support the selection and evaluation of program objectives
- Curriculum and lesson plan development for public and private educational offerings
- Cultivate and maintain a strong, consistent cohort of teaching artists and assistants
- Lead teaching artist assessment and support their professional development
- Lead educational opportunities including private lessons, private workshops, studio access trainings, and in-studio support for our fellows.
- Prepare class and teaching schedules
- Create contracts and attend to all other practical details associated with educational programs
- Collaborate with partners; Expand partnerships when possible
- Manage budgets for educational programs
- Support marketing and communications efforts related to educational programs

**Education / Job Experience:**

- Teaching experience
- Administration or project management experience
- MFA, MA in Education or Arts Education or similar experience preferred

**Skills & Qualifications:**

- Extensive experience creating fine art prints utilizing multiple printing processes offered at Spudnik Press
- Outstanding organization and deadline management
- Ability to create and maintain budgets
- Outgoing demeanor
- Strong communication skills
- Self-motivated

**Working Environment:**

- Organizational culture prioritizes cooperation and interdependent work.
- Blend of in-person and remote work; This position does require on site work and compliance with all Covid-19 Policies.
- Some evening and weekend hours are required.
- Open work space within high-energy printmaking studio.

*Compensation is \$22 per hour. Employees receive two weeks paid time off and up to six paid holidays per year. Staff also receive waived tuition for Spudnik Press classes and access to all general materials and equipment.*

**To apply, please send e-mail with cover letter and resume to [angee@spudnikpress.org](mailto:angee@spudnikpress.org). Applications review will begin January 3, 2022 and continue until the position is filled.**

For more information about Spudnik Press Cooperative, please visit [www.spudnikpress.org](http://www.spudnikpress.org).

*Spudnik Press Cooperative does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.*